

Board Minutes Sept 6, 2016

Subject: Board meeting minutes (from Linda MacLeod)
From: Julee De La Roda (juleeluis@embarqmail.com)
To: ancwilk@yahoo.com;
Date: Wednesday, September 28, 2016 12:57 PM

September 6, 2016

Present: Linda MacLeod, Judy Bonn, Joan Irwin, Diane Geach, Diane Reichert, Carmel Leese, Anne Schlick, Mary Ann Swisher, Diane Jacobson, Jacquie Latzer, Anne Wilkins, Katie Haviland, Cathy Cirocco, Julee DeLaRosa, and Connie Konatsotis.

Co Pres. Julee DeLaRosa called the meeting to order at 10:00 a.m., welcoming everyone back.

Co Finance Chair. Joan Irwin gave us a balance in the checkbook of \$ 18,120.

Membership: Mary Ann said that we have 126 members as of now.
We congratulated Ann Schlick on becoming a lifetime member this year.

Business: Anne Wilkins told us that national wanted all chapters to stop work on ByLaws. Judy Bonn will stay on the committee and needs some help.

Diane Reichert spoke on insurance to cover any and all wrongful acts by our chapter. She made a motion to obtain this at a cost of \$332. It was passed.

Fundraisers: Motion made to start a committee to work on some sort of smaller fundraisers for the year. Jacquie Latzer will head it.

Nominating Committee: Our Co Presidents will work on this.

Committee Reports: AAUW Funds . Diane Geach reported that two \$50 gift certificates were returned to us from state.

Angel Books. Mary Ann reported in Emily's absence that Mira Mesa Ladies will help us again this year.

College/Univ Relations. Both Frankie Smith and Rosella Valentine were absent.

Communications/Publicity. Still open. Will bring this up at general meeting,

Database Manager. Carmel reported all is well.

E-mail distribution. Linda Carpenter absent.

Historian. Ginny Rivera absent.

Hospitality. Linda MacLeod was substituting for our two absent secretaries.

Local Scholarship. Both Patti Weasel and Carolyn Johnson absent.

Members' Handbook. Diane Jacobson passed out books to all present. New azalea color was a hit.

Name tags. Ann Marie absent but Cathy Cirocco has consulted with her.

Neighborhood Lists. Carmel reported they will go out with the October newsletter.

Public policy. Judy Bonn reported that her committee signed up new voters at both Beacon and Lake Sumter Colleges.

Tech Trek. Connie needs help on this committee.

Newsletter. Joann Kelch reported it will be sent out at end of the month.

Interest Groups.

Discussion on summer coffees. Jacquie turned over \$ 75 to treasury from the summer attendees.

A good time was had and there was a good turnout all summer. Many new members were signed up.

Julee adjourned the meeting with a reminder of our next board meeting October 4, 2016.

Lake Sumter Branch AAUW Board Meeting Minutes

October 4, 2016

Attendees:

Julee DeLaRosa, Judy Bonn, JoAnne Kelch, Diane Jacobson, Linda Macleod, Carolee Litwinka, Linda Carpenter, Connie Konatsotis, Diane Reichert, Joan Irwin, Mary Ann Swisher, Emily Holman, Carolyn Johnson, Carol Zoellner, Anne Schlick, Katie Haviland, Jacquie Latzer

Call to Order

Julee DeLaRosa called the meeting to order at 10:00am.

Secretary's Report

Modifications to Sept 6 Board meeting minutes were accepted as follows:

- Due to a vacancy of an elected Co-Secretary, the Board of Directors unanimously voted to appoint Carolee Litwinka as Co-Secretary.
- The board reviewed and approved the 2016-2017 fiscal budget with minor additions.
- Diane Reichert made a motion to authorize the Co-Presidents to purchase the Directors and Officers Liability Policy from Armfield, Harrison, & Thomas Insurance, Leesburg, VA. Actual quoted price from Insurance Company is \$332 for the 2016-2017 year. This insurance will have a budget line item. Motion was carried.
- Diane Reichert made a motion that Honorary Life Members are not required to pay Lake Sumter Branch dues. This vote sets a Branch Policy to be consistent with how our Branch has been conducting business.

Finance Directors Report

Joan Irwin reported:

Beginning Balance	\$18,119.59
Revenue	\$ 822.00
Expenses	\$ 2,339.34
Bank Balance	\$16,602.25
Designated funds	\$ 9,966.00
Available General Funds	\$ 6,636.25

The finance directors explained that National wants each branch to have liability insurance for officers. Our branch purchased it.

After discussion, the board concluded that the only spending that requires board approval is for expenses that are not in the annual budget over \$50.

Membership Report

Mary Ann Swisher reported that the new member coffee will be held Oct. 29 at 10 am at Carol Zoellner's home. Nineteen invitations were mailed to new members. She will send an email to board Members and committee chairs inviting them to attend.

Program Directors Report

Anne Schlick spoke about this month's general meeting program on Bone Builders. Carol Zoellner will mention at the meeting that members must pay for the Holiday luncheon by the November meeting.

Co-Presidents Elect Report

Five or six neighborhood coffees will take place in October. A few more are lined up for November.

Old Business

By Laws

Judy Bonn reported that National has modified its by-laws for legal reasons and each branch has to do the same. Judy has the National model that her committee will use to modify the relevant by-laws.

Fundraising

Jacquie Latzer has a task force that is investigating some potential fund raisers including a Travel Talk in 2017 and a Casino Night in 2018.

They are also planning some Special Events:

- Wine and Art which is located on RT 301
- Fashion Show and Lunch. The fashions will be provided by Marie Rose Consignments.

Open Positions

Julee DeLaRosa mentioned that the Publicity position is still not filled. She also said that a Nominating Committee will need to be formed for next year's open Officer positions.

Connie Konatsotis said that Carolee Litwinka has joined the Tech Trek / STEM committee.

New Business

Singles Special Interest Group

Carolee Litwinka and Anne Schlick discussed starting a Singles group in the branch. All present were in favor. The group will focus on evening and weekend social activities. Carolee will host an organizational meeting at her home on Oct. 28 at 5:30 pm. She will send Julee an item about it for mention at the Oct. 8 general meeting.

Voluntary Pre-K Project

Linda Carpenter gave an overview of the project that is a collaborative effort between our AAUW branch and the League of Women Voters. Linda made a motion to request our branch to Contribute \$75 toward small gift baskets that will be presented to schools that are visited by observers. Anne Schlick seconded. The board passed the motion unanimously.

Rec'd 10/4/2011

Committee Reports

AAUW Funds	No report
Angel Book Drive	Emily Holman reported that this year books will be collected for 3 rd to 6 th grades in Lake and Sumter County school districts. The president of the Mira Mesa club will attend the October General meeting since the club donates books to us. Books are needed by the Holiday luncheon.
College/University Relations	No report
Database Manager	No report
Email Distribution	Linda Carpenter reported that she wants a replacement to handle this position. Carolee Litwinka volunteered to handle this responsibility.
Historian	No report
Hospitality	Linda Macleod reported that fruit and veggies will be served at the October general meeting in keeping with the healthy theme. The committee will supply fruit and a sweet at the new member coffee at Carole Zoellner's home.
Local Scholarship fund	Carolyn Johnson reported that the gold bracelet from Gold in Art jewelers, with a retail value of \$8225, will be available for members to see at the October general meeting. Tickets in packs of 10 are available for members to purchase. The committee prepared copies of scholarship information, including a flyer, criteria and application, for the members.
Members Handbook	Members should pick up their member booklet from Diane Jacobson.
Name Tags	No report
Newsletter	Joanne Kelch reported that the deadline for submitting articles for the November newsletter is Oct. 19. She requested information on the Nov. and Dec. meetings. The board expressed appreciation for the newsletter to Joanne.
Public Policy	Judy Bonn reported on Get Out The Vote which will be held for the second time on Oct 7 at Beacon College. Several members have volunteered to assist. Water and candy will be provided. AAUW Florida Board of Directors has donated \$150 to our branch for this effort.

Board 10/17/2015

Tech Trek /Stem

Connie Konatsotis reported that Carolee Litwinka has joined the committee. Connie spoke about a presentation she attended given by a science teacher on an after -school program building robots at The Villages Middle school. She will be in touch with the teacher in charge.

Web Master

Diane Reichert reported no changes.

Interest Groups

Monday Bridge Group

No report

Thursday Bridge Group

No report

**Dine Around/
Finger Food/Fun**

No report

Diversity Book Club

No report

Educated Palates

The next dinner will be held on Oct. 21. The theme will be Brazilian cuisine.

**Foreign Policy Assoc/
Great Decisions**

Diane Jacobson reported the topics for the upcoming Great Decisions. She took a straw poll of attendees at the board meeting. She plans to order books based on an estimated headcount.

Special Interest Day Trips

Katie Haviland is organizing a day trip to Winter Park on Nov. 10. She will have a sign-up at the October general meeting. Cost is \$25.

Adjourn

Julee DeLaRosa adjourned the meeting at 11:40 am.

Respectfully submitted by Carolee Litwinka

Attendance: Judy Bonn, Julee DeLaRosa, Diane Geach, Susan Gold, Joan Irwin, Diane Jacobson, Carolyn Johnson, Jo Anne Kelch, Connie Konatsotis, Jacquie Latzer, Carolee Litwinka, Linda Macleod, Kathy Mason, Diane Reichert, Anne Schlick, Diane Starr, Mary Ann Swisher, Anne Wilkins, Carol Zoellner

Anne Wilkins called the meeting to order at 10:00 a.m. and welcomed those in attendance.

Secretary's Report--Carolee Litwinka moved that the minutes of the October 4 Board Meeting be accepted as submitted. Motion was seconded and unanimously approved.

Finance Director's Report--Joan Irwin announced that the cash flow has moved from negative to positive. She is trying to space the Branch Reserved Funds out over the year. D & O and liability insurance policies have been purchased.

Beginning Balance: \$16,602.25

Revenue: \$ 658.00

Expenses: \$ 343.38

Bank Balance: \$16,916.87

Reserved Funds: \$ 3,984.00

Operating Funds: \$12,932.87

Our branch received \$150 from the national AAUW office as reimbursement for "Get Out the Vote" expenses. Judy Bonn had submitted this request.

Membership Report--The New Member Coffee was held on October 29 at the home of Carol Zoellner. Diane Jacobson sent 24 invitations; eleven new members and two guests attended. Ten officers and committee chairs discussed the programs and policies of the Lake/Sumter Branch. Cindy Grossman has joined the Branch. A suggestion was made to be more conscious of welcoming new members at our general meetings. The intent is to build on the success of the summer coffees in allowing members to learn the names of newcomers and have time to talk among themselves at tables. The possibility of conducting mixers (for example, passing out table numbers as members enter to encourage sitting with a different group) was discussed and may be tried at a meeting in 2017.

In response to a question about the Branch's retention rate, it was estimated that we lose about 10% of the membership annually, but it is offset by a gain of approximately 10% in new members every year. Some members move; others become needed as caregivers; only 5 or 6 leave without giving a reason.

Program Report--Carol Zoellner announced the holiday luncheon will be held on Saturday, December 3, at Glenview Country Club. Reservations must be made by the November meeting at a cost of \$15. There is a minimum of 50 and a maximum of 70 seats available for the event. The program and hospitality committees will continue discussion as to how the room set-up should be configured for future meetings (3 rows of 25 chairs, tables left open on one side, etc.).

Old Business--This portion of the meeting was conducted by Julee DeLaRosa.

Budget Information--Finance officers Joan Irwin and Diane Reichert will alternate handling the checkbook in December, January, and February as each will be out-of-town on cruises.

Bylaws--Judy Bonn said the committee will meet on Thursday, November 3, to bring local bylaws in line with national modifications.

Fundraising--Jacquie Latzer reported on the painting event to be held at Wine and Design on Friday, December 9, from 6:30-9:00 pm. Seventeen members have registered so far; the room holds 60 people. After December 1, the session will be open to the public. A portion of the \$45 fee will be donated to our AAUW treasury. There will be a door prize of a gift certificate for another painting class.

Diane Jacobson will give a travel talk about her six-month world cruise at 10:00 am on Monday, January 30, at the Pinellas Library. No money will be handled at the library, but she will request a donation to any AAUW Fund from all members who attend.

New Business--None was brought up.

Board 11/1/2016

Committee Reports-- Anne Wilkins presided.

AAUW Funds--According to Diane Geach, \$73 was earned for LAF at the October meeting. No raffle will be conducted at the December luncheon.

Angel Books--The collection of books will continue through the December 3 meeting. The committee appreciates donations being turned in "the sooner, the better."

College/University Relations--No report

Publicity--New member Kathy Mason has accepted this position. Jo Anne Kelch has passed on a notebook of information.

Database Manager--No report

E-mail Distribution--Linda Carpenter was thanked for her past service. Carolee Litwinka has assumed responsibility for this task.

Historian--Board members were encouraged to save newspaper clippings for Ginny Rivera.

Hospitality--Linda Macleod and her committee provided food for the new member coffee. In Sunshine news, a card has been sent to Sharon Squires, who broke her foot in three places and will be at Freedom Pointe for 4-6 weeks for rehabilitation.

Local Scholarship Fund--Carolyn Johnson reported that ticket sales are going well for the usual jewelry raffle, which this year features a gold bracelet. She encourages members to try to sell tickets to people outside of our group.

Member Handbooks--Diane Jacobson passed around the remaining booklets and asked Board members to deliver the books to friends and neighbors. The Branch will not mail handbooks unless the member pays postage. The booklets will also be taken to the November meeting for further distribution.

Name Tags--No report

Neighborhood List--No report

Newsletter--Jo Anne Kelch was commended for the look of the newsletter. She would like more pictures of members. The deadline for submission for the January newsletter is December 19th.

Public Policy--Judy Bonn reported that the second voter registration drive had to be cancelled because of Hurricane Matthew. The water and candy that had been purchased in anticipation of the event were donated to the hospitality committee. She is hoping to get members to attend AAUW Lobby Days in the spring.

Tech Trek--Connie Konatsotis alerted members to a newspaper article about robotics at the Villages Charter School. The committee will be most active in January when accepting applications from girls in six area middle schools.

Webmaster--Diane Reichert is eliminating old information from the website. The position is open.

Interest Groups--These were discussed under the direction of Julee DeLaRosa.

ridge-Monday Group--No report

Bridge-Thursdays Group--Mary Anne Swisher referred members to information in the newsletter.

Board 11/1/2016

Conversational Mah Jongg--Carol Sellers has taken over leadership of this group. New players are encouraged to join. They meet on the 1st and 3rd Mondays of the month (opposite of Monday bridge) at 1:30 p.m.

Dine Around/Finger Food & Fun--Judith Anderson will have a holiday party at her home on January 5th. Other hostesses are needed for future get-togethers.

Diversity Book Club--This group meets on the third Wednesday of each month at Freedom Pointe, under the leadership of Pat Bays. The November book is *Fall of Miracles*. The December meeting will be a luncheon. Check the newsletter for details.

Educated Palates--A Brazilian meal was enjoyed by the group. There was no report on future activities.

Foreign Policy Association Great Decisions--Members who wish to participate should contact Diane Jacobson. There is a \$25 charge for the book.

Golf--It was announced that this activity will transition from mornings to afternoons in January.

Neighborhood Coffees--Co-Presidents-Elect Susan Gold and Jacquie Latzer reported that nearly all districts held coffees in November. There will only be a couple of coffees in December because of the holidays.

Single Women--Carolee Litwinka said 22 members have expressed interest; 12 attended the introductory meeting at her home. Three outings have been planned--Singing Servers at Katie Belle's, a Noel Coward play at the Sharon in February, and "Moon Over Buffalo" and dinner in Eustis.

Special Interest Day Trips--Katie Haviland and her committee have planned a trip to Winter Park on November 10 to visit the Morse Museum and take a boat ride through three local lakes. There are 18 participants; the excursion is full.

Announcements

The **State Leadership Meeting** has been changed to Sunday, April 2-Monday, April 3, 2017. This is not a convention; a leadership meeting and a convention are held in alternating years.

The **2017 National AAUW Convention** will be held June 14-17 in Washington, DC. Judy Bonn is planning to attend.

The **next Lake/Sumter Board Meeting** will convene on Tuesday, January 3, 2017, at 10:00 a.m. at the Sheriff's Annex on Route 466. There is no Board meeting in December.

The meeting adjourned at 11:20 a.m.

Respectfully submitted,

Diane Starr

1/3/2017

Lake Sumter Branch AAUW Board Meeting Minutes

January 3, 2017

Attendees:

Julee DeLaRosa, Anne Wilkins, JoAnne Kelch, Diane Jacobson, Linda Macleod, Carolee Litwinka, Diane Reichert, Joan Irwin, Mary Ann Swisher, Carolyn Johnson, Carol Zoellner, Anne Schlick, Katie Haviland, Jacquie Latzer, Patty Weasel, Carmel Leese, Katherine Mason, Susan Gold, Diane Geach, Frankie Smith, Ginny Rivera, Kathy Cirocco

Call to Order

Julee DeLaRosa called the meeting to order at 10:00 am.

Secretary's Report

Diane Reichert made a motion to accept the November, 2016 AAUW Board meeting minutes. The motion was approved by all.

Finance Directors Report

Joan Irwin reported:

Beginning Balance	\$16,916.87
Revenue	\$ 3,591.00
Expenses	\$ 2,472.88
Bank Balance	\$18,034.99
Designated funds	\$ 5,569.00
Available General Funds	\$12,465.99

Joan reviewed the mid-year Budget vs Actuals. Diane Reichert requested that committee chairs review it and use it to plan for the next fiscal year's budget.

Membership Report

Mary Ann Swisher reported that two new members joined bringing the branch total to 136 members. It was mentioned that there is a small discrepancy with the National database figures for our branch which is due to National including some life members that are no longer active in our branch.

Program Directors Report

Carole Zoellner reported that the program for the January General meeting has changed because the line dance instructor dropped out. The program will be Ruth Dyer who will speak about decorating.

Anne Schlick mentioned that the program directors need some ideas for programs for 2017-18. Members have requested that some of the programs include physical activity. It was suggested

that the Lifelong Learning College catalog could be a good resource for instructors who would be willing to present a program.

Diane Reichert suggested that rooms for next year's meetings should be lined up soon.

Co-Presidents Elect Report

Three neighborhood coffees took place in December. Four are scheduled for January. They will consider combining north and south neighborhoods occasionally so that the newer members can get acquainted with members who live outside of their local areas.

By Laws

Anne Wilkins thanked the by-laws revision committee for their work. There will be a meeting with the committee and the Executive board to review the modifications on Jan. 9 at Diane Reichert's home.

Nominating Committee

Anne Wilkins announced that the 2017-18 Nominating committee members will be Barbara Fisler, Liz Schweers, Susan Gold and Jacquie Latzer

Fundraising

Jacquie Latzer reported that the Wine and Paint was a successful fundraiser and easy to do. Diane Jacobsen will present a Travel Talk on Jan. 30 at the Sumter County Library with a free will donation.

A Fashion Show and Lunch at Francescos will be held March 22 at a cost of \$25/ person. The fashions will be provided by Marie Rose Consignments.

A Casino Night is under consideration for a big fundraiser in 2018. The fundraising ad hoc committee will attend a similar event hosted by Temple Shalom on Feb 18 to learn more about organizing it.

Committee Reports

AAUW Funds

Diane Geach reported that checks were sent to National for LAF (\$204) and Educational Opportunity Fund (\$500).

College/University Relations

Frankie Smith reported that Beacon College professors are continuing to work on revising the AAUW Start Smart curriculum to make it appropriate for their students.

Database Manager

Carmel Leese updates as needed.

Email Distribution

Carolee Litwinka distributes emails as needed.

Historian	Ginny Rivera showed a photo taken at our branch's Summer coffee gathering in Style magazine. Ginny expressed interest in putting some of the historical paper documents on-line in the future.
Hospitality	Linda Macleod will provide refreshments at the January General meeting.
Local Scholarship fund	Patty Weasel reported that local scholarship tickets are still available. Carolyn Johnson reported that twenty-seven members have not returned their ticket \$ yet. The goal of \$4000 in sales will fall short unless more tickets are sold.
Members Handbook	Diane Jacobson suggested an on-line directory should replace the paper one for 2018-19. Much discussion ensued with no decision reached. Susan Gold would like photos of members included in the directory , however, the cost would be prohibitive in a paper directory. Kathy Cirocco will look into including a separate sheet of members' photos with the paper directory.
Name Tags	No report
Newsletter	Joanne Kelch reported that the deadline for submitting articles for the February newsletter is Jan. 23. The board expressed appreciation for the newsletter to Joanne.
Publicity	Kathy Mason has assumed this responsibility. She requested that photos be taken at the Neighborhood coffees which she will submit to the Daily Sun for possible inclusion in The Mix special section.
Tech Trek /Stem	Connie Konatsotis sent a report which Julee DeLaRosa read. All six schools have been contacted. Three of the schools have submitted their nominations which have been forwarded to our state rep for processing in their system. Two other schools have responded, however, their nomination forms will require follow up this week to complete. One school did not yet respond. Communication with the Florida AAUW is handled electronically which seems to be well organized and responsive. The committee will be contacting the nominees within the next 10 days to initiate the interviewing process and complete assessment of the candidates.
Web Master	Diane Reichert reported that no one has volunteered to assume this responsibility.

Interest Groups

Monday Bridge Group No report

Thursday Bridge Group No report

**Dine Around/
Finger Food/Fun** No report

Diversity Book Club No report

Educated Palates There will be a meeting at the end of January.

**Foreign Policy Assoc/
Great Decisions** Diane Jacobson handed out books to those present who signed up.

Special Interest Day Trips Katie Haviland is working on a trip TBA

Adjourn Anne Wilkins adjourned the meeting at 11:30 am.

Respectfully submitted by Carolee Litwinka

Attending: 8 members (quorum 4)

Presidents	Julee DeLaRosa & Anne Wilkins
President-Elects	Susan Gold & Jacquie Latzer
Finance Directors	Joan Irwin (& Diane Reichert)
Secretary	Diane Starr
Bylaws Chairs	Judy Bonn & Diane Reichert

The meeting convened at 1:00 p.m. at the Sheriff's Annex on the corner of Morse & 466.

Diane Reichert led the meeting with an explanation of why and how the bylaws need to be revised.

Discussion of various articles and sections where major changes are being made followed her introduction.

Article VIII, Section 1

This section will codify the previous policy of new members joining between January 1 and March 31 paying all affiliate dues at a half-year rate. These members must pay regular yearly dues by July 1 for the following year.

Article VIII, Section 5

A statement will be added that student members do not pay any dues (local, state, or national).

Article VIII, Section 6

This section adds that the local branch will pay national AAUW dues (currently \$17) for scholarship winners to be recognized as student members.

Article X, Sections 2 and 5

There was an extensive discussion of Sections 2 and 5, as they relate to the names of officers (president-elect or vice-president) and the terms of office (one or two years). There was general agreement that it would be unrealistic to expect a member to accept a two-year commitment as president-elect/vice-president and then move on to a two-year term as president. Section 3 of Article XII, which delineates the duties of the officers, states that "The vice-president and the directors shall perform such duties as the president and the board shall direct." Therefore, we believe that the office of vice-president need not be an automatic step to the presidency. In accordance, Sections 2 and 5 were left as written by the committee, using "vice-president" to refer to the second officer and two years as a uniform term of office for all officers.

Article XII, Section 5

As part of the finance director's specified duties, the financial records should be reviewed annually within 90 days of the end of the fiscal year by a committee appointed by the president. (This will basically be an informal audit.) Joan Irwin also suggested a change in wording: that monies be kept "separately identified for each type of activity" rather than in separate ledgers.

Article XIII

The rotation of officers was changed to have the vice-president, secretary, and director for program elected in even-numbered years; the president and directors for finance and membership to be elected in odd-numbered years.

Several small editorial/typographical errors were noted to be corrected in the final draft copy.

Transition language and procedures will need to be developed once the bylaws have been approved by the state and voted on by the branch membership. If necessary, some branch members who are lawyers may be approached to assist in crafting the proper language.

Exec Board 1/31/17

There was unanimous consensus on moving forward to present the bylaws committee's final draft to the full Board of Directors. The bylaws revisions will next be discussed at the regular Board meeting on Tuesday, February 7, 2017. Judy Bonn and Jacquie Latzer will handle the presentation of the revised bylaws to the assembly.

The meeting adjourned at 3:15 p.m.

Respectfully submitted,

Diane Starr

Secretary

IN ATTENDANCE: Judy Bonn, Cathy Cirocco, Julee DeLaRosa, Barbara Fisler, Diane Geach, Katie Haviland, Joan Irwin, Diane Jacobson, Carolyn Johnson, Jo Anne Kelch, Jacquie Latzer, Linda Macleod, Kathy Mason, Ginny Vera, Diane Starr, Mary Ann Swisher, Anne Wilkins, Carol Zoellner

Anne Wilkins called the meeting to order promptly at 10:00 a.m. at the Sheriff's Annex (Morse & 466). The minutes of the January 3rd Board of Directors meeting were approved following some minor changes (Cathy Cirocco, program for the February meeting, Wine and Paint fundraiser made \$270 per additional information supplied by Jacquie Latzer). Minutes of the January 31st Executive Board/Bylaws meeting were also approved.

Reports of officers and committee chairs were shortened and/or omitted to allow sufficient time for the discussion of revised bylaws.

FINANCE: Joan Irwin asked committee chairs to look at their budgets for 2016-17 and their actual expenses this year in preparation for the development of the 2017-2018 budget. Successful fundraisers have earned enough money that the scholarship account is nearly at the amount budgeted. Diane Jacobson has received \$335 in donations for her travel talk at the Pinellas Library.

Joan stated that it would make bookkeeping easier to settle on one location for all meetings. As The Villages grows, it is getting harder to book rooms, particularly since we are not a "Lifestyle club" recognized by the Recreation Department, with prescheduled monthly meetings at a certain Recreation Center. This year \$1600 was budgeted for meeting rooms, including deposits. The cost per room rental was estimated at approximately \$200. The program committee is tasked with looking into the situation for next year. It was also suggested that more members be recruited for the program committee.

MEMBERSHIP: Mary Ann Swisher announced one new member, Rosemary Wang, bringing our total to 137. Dues will be \$40 for those wishing to join from January 1-February 28. After that, potential members will be encouraged to attend the spring meetings as guests. Collection of full dues (\$80) for the 2017-2018 program year will commence in March. There will be a "mixer" for seating at the February meeting to encourage getting to know other AAUW members.

OLD BUSINESS

BYLAWS: Judy Bonn presented the revised Bylaws, as written by the Bylaws committee (herself, Linda Ferens, and Diane Reichert). There had not been an update for many years, so a number of major changes were being proposed. Articles 1-7 were mandated by the national AAUW; as a result, that wording was untouchable by the local branch.

ARTICLE VIII - AFFILIATE MEMBERSHIPS

For legal purposes, we are now an affiliate, not a "branch."

Section 1 covers payment of member dues. It states that new members joining between January 1 and March 31 pay all affiliate dues at a half year rate (currently \$40). In practice, the membership committee will advise newcomers wanting to join after February 28 to attend meetings as guests because collection of dues for the July 1-June 30 member year (currently \$80) begins in March. We have lost new members in the past because they paid half-year dues and then were requested to pay full-year dues almost immediately after.

Sections 5 & 6 clarify that student associates pay no dues. The branch pays national AAUW student dues for our scholarship winners.

ARTICLE X - OFFICERS

Section 1 allows that offices may be held by two persons serving together; if both are present during a vote, each shall have 1/2 of a vote or one may abstain from voting. The branch will need to develop a policy book that covers other circumstances that do not need to be formalized in the bylaws.

Board 2/7/17

Section 1A is to be added to confirm that voting shall be done by elected officers and all appointed committee chairs.

Sections 2 & 5 provoked the most discussion. After a straw vote, with 14 members agreeing, it was decided to keep the terminology of "president-elect" and to keep the length of office to one year for the president and the president-elect. Other officers will continue to serve two-year terms.

Section 3 also resulted in a return to the current terminology, using "committee chairs" rather than "directors for," when referring to appointed officers. The president shall have the ability to appoint the committee chairs as needed.

ARTICLE XII - DUTIES OF OFFICERS

Section 5 notes that the finance director shall keep monies for specific activities separately identified in financial reports. The word "ledgers" was eliminated.

ARTICLE XIII - ROTATION OF OFFICERS

The offices of president and president-elect will be voted on yearly, with the president-elect expected to succeed to the presidency for the following year. The directors for finance and program will be elected in even-numbered years; the secretary and the director for membership will be elected in odd-numbered years.

VOTE ON THE REVISED BYLAWS:

YES: 14 (Bonn, Cirocco, DeLaRosa, Fisler, Haviland, Irwin, Jacobson, Johnson, Kelch, Latzer, Macleod, Starr, Swisher, and Zoellner)

ABSTAINED: 1 (Wilkins)

NONVOTING: 3 (Geach, Mason, and Rivera left the meeting before the vote was taken.)

NOMINATING COMMITTEE: Barbara Fisler gave the progress report for the committee (herself, Susan Gold, and Jacquie Latzer). There are six slots for new officers: President (2), President-Elect (2), and Secretary (2). Three positions have been filled so far.

STANDING COMMITTEE REPORTS

PUBLIC POLICY: Judy Bonn reported that the AAUW Florida State Lobby Days with legislators in Tallahassee will run from Monday, March 13, through Wednesday, March 15, 2017. Details will be published in the next branch newsletter.

NEWSLETTER: JoAnne Kelch encouraged sending articles for the March newsletter as soon as possible, with February 20 being the deadline for submission.

The next Board of Directors meeting will be on Tuesday, March 7, 2017, at the Sheriff's Annex.

The meeting adjourned at 11:50 a.m.

Respectfully submitted,

Diane Starr

Secretary

Lake Sumter Branch AAUW Board Meeting Minutes

March 7, 2017

Attendees:

Julee DeLaRosa, Anne Wilkins, Jo Anne Kelch, Diane Jacobson, Linda Macleod, Carolee Litwinka, Diane Reichert, Joan Irwin, Mary Ann Swisher, Carol Zoellner, Anne Schlick, Diane Geach, Jacquie Latzer, Kathy Mason, Susan Gold, Frankie Smith, Cathy Cirocco, Barbara Fisler, Connie Konatsotis, Judy Bonn, Emily Holman

Call to Order

Julee DeLaRosa called the meeting to order at 10:00 am.

Secretary's Report

Diane Reichert made a motion to accept the February, 2017 AAUW Board meeting minutes and Judy Bonn seconded it. The motion was approved by all.

Finance Directors Report

Joan Irwin reported:

Beginning Balance	\$20,871.41
Revenue	\$ 2,724.00
Expenses	\$ 970.55
Bank Balance	\$22,624.86
Designated funds	\$ 8,523.00
Available General Funds	\$14,101.86

Joan stated that the 2017-18 budget will be completed this month. At that point the finance directors will be able to give the co – presidents elect an estimate of the funds needed to be raised in 2017-18 to satisfy the budget.

Membership Report

Diane Jacobsen reported that member renewal forms will be available at the March General meeting. Any member that prefers to pay the annual dues by credit card will renew on the AAUW National website. Diane and Mary Ann will continue with the Membership responsibility for another two year term. They have offered to train two women who are interested in becoming Membership Officers two years from now.

Program Directors Report

Anne Schlick reported that she has submitted venue requests to The Villages for all of the General meetings except December in 2017-18. Discussion followed on the benefit of requesting a single

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location for these meetings. This would simplify payment and meeting planning. Anne will look into modifying her room request.

Anne requested ideas on the December Holiday meeting program and location. She requested feedback on M&M Productions who provided the entertainment at the Holiday luncheon at Harbor Hills Country Club a few years ago. Consensus was that the program was good but too long.

Mary Ann Swisher suggested the Charter High School Madrigal Singers as possible entertainers. Anne will contact the high school administration to get information. New Covenant Methodist Church was mentioned as a possible venue.

Frankie Smith will contact management at Harbor Hills to get information about its availability and cost.

OLD BUSINESS

By Laws

Anne Wilkins thanked the by-laws revision committee for their work.

Judy Bonn reported that the by-laws were emailed to all members and will be voted on at the March General meeting. Ten percent of the members must be present to approve them.

Nominating Committee

Barbara Fisler announced the slate of nominations as follows:

Co- Presidents Elect: Frankie Smith and Liz Schweers

Co-Membership : Diane Jacobsen and Mary Ann Swisher

Co-Secretary: Linda Carpenter and Anna Whipple

Casino Fundraiser

A Casino Night is under consideration for a big fundraiser in 2018. The fundraising ad hoc committee attended a similar event hosted by Temple Shalom on Feb 18 to learn more about it. Cathy Cirocco reported that the event was huge and very well organized with assistance from a professional company and many volunteers. She emphasized that it can be scaled back to be as big as we need to raise the funds we require. Ticket sales are the primary source of income from this event and were \$25 / each. Cathy will be in touch with the organizers once we have an estimate of funds needed.

Jacquie Latzer requested ideas for other fund raising events.

NEW BUSINESS

Angel Books

Emily Holman expressed some concerns about the distribution of the books after they were collected this past December. She had difficulty contacting the Sumter County Schools administrator, concerns about whether they reach kids for the holidays, and doesn't know where the books wind up.

The board agreed with Susan Gold's suggestion that Emily contact the head of Tutors for Kids, a volunteer tutoring program in elementary schools in Lake, Sumter, and Marion counties, to determine if they can use the books and best time of the year for collection.

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students for the program. Connie thinks more information needs to be provided to school principals on the benefits of the program next year.

Web Master

Diane Reichert reported that no one has volunteered to assume this responsibility.

Interest Groups

Monday Bridge Group

Mary Ann reported that Cindy Anderson has requested space at a recreation center for this group since some members do not have space in their homes for the bridge tables needed.

Thursday Bridge Group

No report

**Dine Around/
Finger Food/Fun**

No report

Diversity Book Club

No report

Educated Palates

No report

**Foreign Policy Assoc/
Great Decisions**

Diane Jacobson reported that there are two more sessions and it has been well attended and enjoyable.

Golf

No report

Neighborhood Coffees

Jacquie Latzer reported that some neighborhood groups meet consistently and others need more attention.

Single Women

The Singles are going to two productions at the Savannah Center and one at The Sharon in the next month. Also, Dorothy Dobbs is having a Mexican pot luck at her home on March 25.
The day trip to the Appleton Museum and Harry's Bar and Grille in Ocala was opened up to all members of our branch. Nine women are going.

Special Interest Day Trips

No report

Summer Breakfasts

Jacquie Latzer has booked Perkins again for these meetings.

Adjourn

Anne Wilkins adjourned the meeting at 11:45 am.

Respectfully submitted by Carolee Litwinka

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Committee Reports

AAUW Funds	Diane Geach reported that the 50/50 raised \$90 for LAF last month.
College/University Relations	Frankie Smith reported that Beacon College has decided that they can't modify the AAUW Start Smart curriculum to make it appropriate for their learning disabled students. National AAUW told her they do not have the capacity to modify it and suggests Beacon consider using it one on one with students.
Database Manager	No report
Email Distribution	Carolee Litwinka distributes emails as needed.
Historian	No report
Hospitality	Linda Macleod will provide refreshments at the March General meeting. She will send a get well card to Carolyn Moores.
Local Scholarship fund	No report
Members Handbook	Diane Jacobson reported that Char Griffen with help with the member handbook effort. Cathy Cirocco showed a page she created of individual member's photos on a sheet of paper. Two pages will be sufficient to include all members' photos with the paper directory.
Name Tags	No report
Newsletter	Joanne Kelch thanked everyone for getting articles to her promptly. The board expressed appreciation for the newsletter to Joanne.
Public Policy	Judy Bonn reported that she, Liz Schweers, and Cathy Cirocco are going to Tallahassee on March 13 -15 to participate with Florida AAUW in meeting with legislators with an emphasis on Equal Pay for women.
Publicity	Kathy Mason is working on getting photos which were taken at the Neighborhood coffees included in The Mix special section of the Daily Sun. She is also focused on getting articles into The Daily Sun and Villages-New.com about our branch's events.
Tech Trek /Stem	Connie Konatsotis reported that all of the paperwork has been submitted for our twelve candidates. There will be sixty-four campers who will be announced on March 25. Two schools did not offer any

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Bowl

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Scholarship Committee Report.

Rosella Todd Valentine passed along the wonderful news that at our Taste & Bid evening, \$880 was taken in with necklace ticket sales. Up to this point, we had raised \$2,700 in ticket sales throughout the year; thus, our grand total raised through ticket sales was \$3,580!!

Rosella reported that as of Friday, March 14, the deadline date for receipt of scholarship applications, six (6) applications had been received. The Scholarship Committee is scheduled to meet on Friday, March 21, to discuss, review, and rank these applications and select our two scholarship recipients for the 2014 - 2015 academic year. The two winners will be invited to our May meeting, where they will be introduced to (and recognized by) our membership.

Rosella personally thanked Patti Weasel and Joyce Tisovec, who along with herself, comprise our Scholarship Committee, for their hard work and dedication to this effort of awarding two new college scholarships each year and continuing the scholarships of the previous year's scholarship winners to get them to their Bachelor's Degrees. Thus, we give four \$1,000 college scholarships each year.

Attendance (18): Judy Bonn, Linda Carpenter, Cathy Cirocco, Julee DeLaRosa, Diane Geach, Susan Gold, Diane Jacobson, Carolyn Johnson, JoAnne Kelch, Connie Konatsotis, Jacquie Latzer, Carmel Leese, Linda Macleod, Diane Reichert, Ginny Rivera, Anne Schlick, Diane Starr, Anne Wilkins

Anne Wilkins called the meeting to order at 10:00 a.m. The minutes of the March meeting of the Board of Directors were approved as written and sent out by Carolee Litwinka.

Finance Director's Report Joan Irwin's financial report for March was emailed to Board members as follows:

Beginning Balance 3/1/2017	\$22,624.86
Revenue (Income)	\$ 341.00
Expenses	\$ 1,437.84
Ending Balance 3/31/2017	\$ 21,528.02

Diane Reichert answered questions concerning the fashion show/luncheon fundraiser (\$625 profit) and how to contribute to Tech Trek. (Instructions for Tech Trek donations were detailed in the last newsletter.)

The Board requested that Joan prepare a comparison sheet of the 2016-2017 budget and actual expenses for the year. A budget for 2017-2018 should be prepared for a vote of the general membership no later than October, 2017.

Membership Report Diane Jacobson announced that 2017-18 membership renewal forms will be available for pickup at the April and May meetings. Those forms remaining will be mailed to current members. The pink page should be returned with a check to Mary Ann Swisher, 821 Ramos Drive, The Villages, FL 32159. Membership stands at around 140 women.

Program Report The Saturday, April 8th meeting will be held from 10:00 a.m.-12 noon at Bridgeport Recreation Center. The speaker will be branch member Dorothy Dobbs, who is a certified volunteer/facilitator with Respecting Choice, a program dealing with end-of-life issues. Dorothy will give a Powerpoint presentation explaining a planning tool for use in the event that one is not able to make personal health care decisions.

Anne Schlick gave details of the May 13th meeting (previously planned for May 20th), which involves several changes from what is published in the membership booklet. The meeting will be held at the Allamanda Recreation Center (*not* Bacall, as listed in the booklet). The meeting will start at 11:30 a.m. and will be an "indoor picnic." Catering will be done by Chicken Salad Chick, and the cost is \$15.00 per person. Members should send a check, made out to Lake/Sumter AAUW, to Joyce Swaffield (*not* Barb Meyer, as indicated in the booklet), at 2447 Saluda Street, The Villages, FL 32162. Her phone number is 352-259-6586. New officers will be installed, and scholarship winners will be introduced.

The September 8th meeting will be at Beacon College and will feature Tech Trek campers. Beginning this fall and continuing through the 2018 calendar year, all AAUW general meetings will be at the Allamanda Recreation Center at 1515 St. Charles Place in The Villages.

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Co-Presidents-Elect Susan Gold and Jacquie Latzer attended the State Leadership Conference in Sarasota and returned with three pages of notes/ideas for the coming year. They are energized with a number of ways to promote members getting to know one another (such as the assigned seating at the February meeting) and to prevent burnout of those in leadership positions. To that end, they are planning several events over the summer.

- 1) A tea/brunch/lunch will be held to honor past presidents.
- 2) Outgoing and incoming Board members will meet together to formulate goals for the next several years.
- 3) The branch will collaborate with the League of Women Voters to hold a tea in honor of the anniversary of the adoption of the 19th Amendment in August. The theme of the celebration will be "Blaze Your Trail." Several female owners of local businesses will be honored. The cost will be \$5 per person. Attendees will be encouraged to dress in the colors of the women's suffrage movement (purple, white, and gold/yellow).

Programs already planned for the 2017-2018 year include Tutors for Kids, a Holocaust survivor, human trafficking, and financial investments (presented by new member Lisa Ware from Sabal Trust).

OLD BUSINESS

Casino Fundraiser Cathy Cirocco presented information on the possibility of having a Casino Night as the major fundraiser for the coming year. She investigated five companies that conduct such events and decided that the Florida Casino Event Company would best fit our objectives. She passed out quote sheets that indicated a cost of about \$4100 for the night of gaming. Rental of a venue (capacity around 300 people) for approximately \$934, insurance at \$75, and advertising would also be part of the expenses. Possible income sources would be ticket sales (try to keep cost at \$25), table sponsorships at \$200, a 50/50 drawing, and sales of beverages and food. AAUW members would need to donate items for end-of-the-evening prizes, but not at the \$50 or more level of the Taste & Bid fundraiser. A tentative date of Saturday, January 27, 2018, was proposed. Anne Wilkins called for a vote and all those present unanimously voted to move forward with this project. There will be a meeting at Diane Jacobson's home at 10:00 a.m. on Monday, May 15 to continue planning for the event.

NEW BUSINESS

Election of Officers This slate of officers will be up for election at the April meeting. Additional nominations may be made from the floor.

President: Frankie Smith and Liz Schweers

Membership: Diane Jacobson and Mary Ann Swisher

Secretary: Linda Carpenter and Anna Whipple

The newly-adopted bylaws make reference to a Director of Fundraising. This new position will need to be filled along with other Board of Directors appointments for the coming year.

COMMITTEE REPORTS

AAUW Funds Diane Geach will conduct 50/50 raffles for LAF at the remaining two meetings.

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College/University Relations Frankie Smith continues to pursue a way for Beacon College to get services from the national office of AAUW.

Hospitality Beverages and light snacks will be provided at the Saturday, April 8th meeting. The May meeting will be a catered event.

In sunshine news, Linda Macleod mentioned that Kathleen Buckley had undergone surgery. Carolyn Moores is recovering from recent treatment for cancer.

Local Scholarship Fund Scholarship fundraising reached the budgeted amount of \$6,000. Patty Weasel and Carolyn Johnson will be presenting awards to two new and two continuing scholarship winners at the May meeting.

Newsletter JoAnne Kelch asked that articles be sent to her as soon as possible, with April 19th being the final deadline for submission.

Public Policy Judy Bonn also attended the Leadership Day sessions sponsored by the Florida State AAUW.

Tech Trek/STEM Connie Konatsotis reported that the committee recommended 12 candidates from Lake and Sumter County middle schools for consideration for Tech Trek camp. Five of these girls have been selected to be among the sixty campers attending the June, 2017 session. Most improved awards for science and math will be presented to 8th grade girls at end-of-year assemblies.

There will be no Board of Directors meetings over the summer months (May-August) unless something arises that needs immediate action. Members can keep in touch through the weekly Tuesday morning breakfasts at Perkins on Route 441 beginning in June. The next Board meeting was set for Tuesday, September 5, 2017, at the Sheriff's Annex.

Anne Wilkins and Julee DeLaRosa, retiring Presidents, thanked the other officers and committee chairs for their service in making 2016-2017 a successful year for our branch.

The meeting adjourned at 11:45 a.m.

Respectfully submitted,

Diane Starr

Secretary